



Joint Administrative Record and Document Facility (JARDF)

Federal environmental legislation (the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and the Superfund Amendments and Reauthorization Act (SARA)) require that the public be provided access to the administrative records which document contamination cleanup at Rocky Mountain Arsenal. This information consists of more than 1.5 million pages of paper records including: engineering diagrams, technical information, building plans, incident reports and other files dating back to 1942.

As the size of the paper copy of the administrative records outgrew the size of the existing facility, providing public access meant that the army had a choice of either building a bigger facility or making the information available in an electronic form. The JARDF (Joint Administrative Record and Document Facility) was established as a viewing and reference area for the public to examine these Administrative Records and other relevant documents associated with the environmental restoration activities at the Arsenal.

The Army determined that the most cost effective method for maintaining the facility would be to use an electronic imaging and retrieval system to store all the information, with search and display workstations available for the public to use.

What are administrative records?

Administrative records, as required by the Comprehensive Environmental Response, Compensation, and Liability Act of 1980

(CERCLA) and the Superfund Amendments and Re-authorization Act (SARA), are compiled to support and document the cleanup decisions for the operable units and other actions associated with Rocky Mountain Arsenal. Administrative records have been compiled for both the onpost and offpost operable units, as well as a series of Interim Response Actions.

How can I access information?

The JARDF has an on-line database system with full content-retrieval capability. Specific searches are available on keywords such as Titles, Dates, Authors, and Organizations. In addition, computer workstations with 21- inch monitors and a printer, as well as a microfilm reader/printer are available for public use. Images of all documents retrieved through searches can be viewed on screen or in a printed format. A staff member is available to assist in database and document searches.

JARDF users may print or photo copy up to 100 standard-size pages of Arsenal documents free of charge at the facility. A fee of 15 cents is charged for each additional copy.

Hours for the JARDF are Monday-Friday from noon – 4:00 p.m.

For more information, please contact:

- Remediation Venture Public Relations Office Rocky Mountain Arsenal
Building 111, Commerce City, Colorado 80022
(303) 289-0136

- U.S. Environmental Protection Agency
Laura Williams
Remedial Project Manager
(303)312-6660

- Colorado Department of Public Health & Environment
Barbara Nabors
State Project Officer
(303) 692-3393

RMA design reports are available at the following locations:

- EPA Superfund Records Center
999 18th Street
Denver, Colorado 80202
(303) 312-7287

- Joint Administrative Record and
Document Facility (JARDF)
Located at Rocky Mountain Arsenal
Commerce City, Colorado 80022
(303) 289-0362